

May 2022

Dear EARLY LEARNERS Families,

The EARLY LEARNERS program at Mark Day School will be starting before you know it! We will be looking forward to seeing everyone coming to Session I June 21- July 1, and/or Session II July 5 – July 15. Each Session is 9 days.

PLEASE NOTE: SESSION I BEGINS TUESDAY, JUNE 21nd (NOT MONDAY, JUNE 20th).

To keep you informed of our program, we have enclosed some information on what you can expect, details on our Covid-19 guidelines and protocols, along with parking, and drop off/pick up information. This will help you to have a smooth first day no matter what day or week your child joins us at EARLY LEARNERS.

A couple of important points about the program and its schedule - Lisa Becker, Early Learners founder and amazing lead teacher, has successfully been running the EL program for over 29 years. Early Learners is from 9:00 a.m. -12:00 p.m. and aftercare from 12:00 p.m. - 3:00 p.m. At the time of registration, you were given the option to sign up for either. This program is designed to be kept intact; segments of the schedule are integral to other segments. Pick-ups and drop-offs at varying times are disruptive to the children and to the program. Therefore, families need to choose to enroll in either the 9-12 or the 9-3 program for a full session and be able to maintain that schedule. If you need to make a change to a schedule other than what you initially signed up for, please let us know.

On a personal note, I will be stepping down as the director of after school and summer programs and heading back into the classroom as Mark Day's full-time drama teacher. We are excited to announce that **Savannah Guinn** will be rejoining the Mark Day School community as **Director of Extended Day and Summer Programs**. Savannah has degrees in Liberal and Environmental Studies from Sonoma State University, where she attended while also working in the After School Club and substitute teaching at Mark Day School. For the past four years, Savannah has been at Live Oak School in San Francisco, working as the Associate Director of Admission. Savannah has a passion for diversity, equity, inclusion, and sustainability. On top of this, she is an animal lover. When accepting her new role, she said, "I am excited to come home!" We feel the same way. Savannah will be transitioning in May in time to take over the summer programs this June.

Time - All camps will begin at 9:00 a.m., and all children will be dismissed either at 12:00 PM (half day) or 3:00 PM (full day). We expect parents and guardians to pick up their children at 3:00 p.m. Otherwise, we will bring your child to the After School Club (ASC)

Extended Day Care - After School Club (ASC) will be open M-F 8:30 - 9:00 AM and 3:00 - 4:00 PM. More information to come about signups and fees.

Lunch - We've decided to continue using Marinwood, our regular lunch provider, during the summer. We're still working out the details, so please be patient with us. When we're ready, we'll send out information to all families that have registered for a summer session.

Parking - Please park in the front parking lot as you enter into Mark Day School grounds. Parking on Trellis Drive is in violation of the school's Use Permit and is not allowed under any circumstances. Other parking options are to park on Arias or Montecillo. Please be considerate of our neighbors. Do not speed, turn around in driveways, block driveways, or crosswalks, or park on the street.

Drop off and Pick up - Morning drop-off and afternoon pick-up will be in front of “The Plaza” which is located near the gym and After School Club. Our summer staff will be their to welcome students and families. All parents should escort their child to the table located in The Plaza to sign in for the first few days of each session. Please do not leave your child until they are signed in.

Clothing - Your child will be active in our program; please dress them in casual clothes with comfortable shoes to play in.

Sun Block - The outdoors will be our playground. Please be sure to apply sunblock in the morning and, if necessary, send your child with a sunhat to protect them when outside.

Allergies - If your child has allergies or particular concerns, please include details in your UltraCamp medical form.

NO NUTS or SESAME- Mark Day School is a NUT and SESAME restricted school. Do not send your students to our campus with foods that contain ANY NUTS or SESAME, including tahini. We have students with severe NUT and SESAME allergies.

What to send with your child to camp - Students should have a backpack and lunchbox that students can handle on their own. Please label all containers with your child's name.

- a. An extra mask/face covering clearly labeled with the student’s name
- b. Morning Snack
- c. Lunch
- d. Water Bottle

Illness:

- a. **If your child has any of these symptoms:** cough, shortness of breath, loss of smell or taste, fever of 100.4 or more or chills, body ache, fatigue, headache, congestion/runny nose, sore throat, diarrhea, vomiting/nausea, you must:
 - i. **Keep your symptomatic student home.** Siblings do not need to stay home.
 - ii. **Contact** Director of Summer Programs Savannah Guinn sguinn@markdayschool.org **and** the school nurse Mary Contreras (mcontreras@markdayschool.org).
- b. Your child may return to campus when:
 - i. (1) your child has a negative COVID test OR a doctor’s note AND
 - ii. (2) your child’s symptoms have significantly improved (because we also don’t want to spread a cold or flu germs). Other illnesses besides COVID are still here. Students must be vomit/diarrhea/fever free for 24 hours without medications before returning to camp.

If a child is not feeling well while attending camp:

- a. A parent or guardian must be able to pick up a child who is not feeling well within 30 minutes of being called by the school. Please see above for protocols after picking up your child.

If a child has a member of the household that tests positive for COVID-19:

- a. Most transmission occurs within households.
- b. If your student has a COVID-positive household member, you must:
 - i. Alert Savannah Guinn and Mary Contreras (mcontreras@markdayschool.org)
 - ii. Your student must test immediately and 5 days after exposure or onset of the positive person’s symptoms.

- iii. Your student must wear a mask indoors following any household exposure until testing negative on day 5.
- iv. Your student must watch very closely for ANY symptoms for 14 days after exposure. If they arise, the student must stay home and take a COVID test.

If your student tests positive for COVID-19:

- c. Your student must stay home and you must alert Savannah Guinn and Mary Contreras.

Travel Restrictions & Quarantines:

- a. If a student travels out of state, the student may attend camp and test on day 5 after returning; please submit the results to Savannah Guinn.

Who To Contact -

- a. We would appreciate a call to the school at (415) 472-8000 anytime you know that you'll be delayed for any reason to alert our staff and make sure your child knows you'll be there soon. We wish for the best camp experience for every one and thank you for your cooperation in this area.
- b. If you need to contact the school during the program hours, please call the school office at (415) 472-8000 and ask to speak with Savannah Guinn. If she is not available, a message will be taken and a call will be returned as soon as possible.

The following protocols will be used on campus during Summer Camp:

*These are our current Covid-19 protocols. Protocols may change according to Marin Public Health and CDC recommendations.

Masking:

- a. Masks are optional indoors and outdoors unless following close contact exposure
- b. We recommend students recovering from any illness continue to wear masks indoors until completely healthy

Handwashing:

- b. As soon as students and staff arrive in the morning (in the designated handwashing location)
- c. After using the restroom, in the restroom
- d. Before eating lunch or snack (in a designated handwashing location)
- e. When returning from activities outside the classroom

Eating:

- a. Everyone should eat outside wherever possible
- f. Everyone will bring their own morning snack, lunch if not purchasing through Woodland Market, and water bottle.
- g. Parents/guardians should send containers that their children can operate independently.

Meanwhile, we hope that your child enjoys their last days in the classroom. Congratulations on a successful school year! We think your child will have a great summer too. Should you have any questions on any of the given information please don't hesitate to contact us.

Thank you,
Kim Danforth - kdanforth@markdayschool.org
Savannah Guinn - sguinn@markdayschool.org
415-472-8000, x2044